

This document is shared for the purposes of learning legacy. It is a snapshot in time and hence many of the links within the document will become obsolete over time. Some links will refer to a document storage location that isn't accessible. Users should refer to the learning legacy website where these documents may be published separately.

6. Make a note of the form's serial number, submit F10 to HSE and forward email confirmation to F10@crossrail.co.uk.
7. Obtain the signature of the Area Director (or designated CDM Assurance Manager) in the Client signature box on the F10.
8. Scan and save a PDF version of the signed F10 and upload it onto eB.
9. Email the PDF F10 as an attachment and also the eB link to the Area Director (or CDM Assurance Manager), Project Manager and any organisation named in it e.g. Designer and Principal Contractor etc., cc the appropriate Health & Safety Advisor and F10@crossrail.co.uk, this will ensure the link gets added to the F10 register and status report.

Document Numbers

F10's are raised against a particular CDM Project and will require updating when there are changes to the respective duty holders or the scope/duration of the project changes.

For many F10's this will mean that whilst it is a contract specific document with all the works being undertaken within a single construction contract, this will not always be the case. Hence, the eB document numbering system must allow for notification prior to agreement on the final delivery arrangements and for changes in Principal Contractor during the construction phase.

Therefore it is not appropriate to include the contract number within the document number and the following format example should be used:

CRL1/PDP/O1/NOX/location code e.g. C101 for Liverpool Street Stn

The CDM Implementation Plan should contain adequate information to outline the F10s required for each location and this document should be used to provide guidance on the notifications that will be necessary.

Information on location codes is available on Crossrail Master Data Intranet page and from F10@crossrail.co.uk

Further Guidance

F10@crossrail.co.uk

<https://www.hse.gov.uk/forms/notification/f10.htm>

<http://connect.crossrail.co.uk/sites/CrossrailConnect/IT/MasterData/Pages/MasterDataHome.aspx>